

## Environmental Check List

### TRENCHING AND PIPELINE INSTALLATION MANAGEMENT

**BBA-CKL-1000-1400-009D**

### Trenching

Revision	Date	Revision Description	Prepared	Reviewed	Approved
A0	27 April 2007	Draft for BBA review	IW		
A1	9 May 2007	Draft for DTAE review	IW		
B0	31 Oct 2007	Revised after audit and submitted to DTAE for approval	IW	JD	JC

### Operational Control Tables

Table OCO 9.1 Trenching and Pipeline Installation Management

Location (Chainage/ Description):	Date of checklist report:	
	<i>Check daily, record any non-conformance by date, report weekly</i>	Date
Controls	Non-conformance report	
1. Inductions on environmental requirements and procedures (all personnel)		
2. Hygiene measures for equipment brought to site, moved through delineated areas		
3. Minimal disturbance, significant and environmentally sensitive sites including cultural and heritage sites protected, buried infrastructure		
4. Prevent disturbance to <i>Xanthorrhoea aff. bracteata</i> by boring under the dunes where it is present		
5. Site-specific trenching guidelines in areas of contaminated soils (i.e. hazardous chemical disposal sites or potential acid sulphate soils)		
6. Stockpiles placed to minimise loss from water and wind erosion, to avoid sediment release, work scheduled to limit exposure at any one time		
7. Environmental disturbances minimised – significant sites avoided, works within limits, erosion and runoff controls, limited period between clearing and		

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rehabilitation, minimal nuisance to landowners		
8. Excess water pumped and released for infiltration into easement, or released to waterway/drain via sediment retention structure where necessary		
9. Trench backfilled and compacted, soil returned with topsoil on surface,		
10. Final landform conformable with surrounds, no crowns and depressions		
11. Erosion and sediment controls reinstated, drainage berms and channels constructed to divert runoff		
12. Site rehabilitated, prepared, revegetated and secured		
Verification (Environmental Outcomes):	Comments (each location):	
A. Minimal disturbance, works kept within limits		
B. Contaminated/ acid sulphate soils identified and treated		
C. Drainage, erosion and sediment controlled		
D. Trench secured to reduce entrapment of wildlife, stock		
E. Site restored to original condition		
Continuous Improvement:	Assessed by:	
Non-Conformance Raised by:	Name:	
Issue:		
Date:	Date:	
Corrective Action:	Action:	
Improvement Opportunity Raised by:		
Issue:		
Date:	Report to:	
Improvement:		

**If insufficient space, use number reference and add comment to back of form.**